



MOUNT ST. MARY ACADEMY

Mount St. Mary Academy, an all-girls Catholic high school in Buffalo, NY serving grades 9-12, is seeking a full-time School Counselor for the 2025-2026 academic year. This school counselor will be primarily working with the 9th-11th grade cohort. The school counselor will serve as a resource for all students and families, attending to social emotional needs and offering academic guidance.

The successful candidate must have strong verbal, written and interpersonal communication skills. The School Counselor must be well organized, a self-starter, and able to manage multiple projects simultaneously. Educational background must be in school counseling and have NY State School Counselor certification.

The salary range for the administrative position at Mount St. Mary Academy is \$40,500 - \$44,500 based on professional experience and job responsibility. This is an eleven month administrative position. This salary range is made in good faith and believed to be true at the time of posting.

Applicants are encouraged to provide a resume, cover letter and two references to Katherine Spillman, Principal (kspillman@msmacademy.org) by Friday, August 1, 2025.